

## HM GOVERNMENT OF GIBRALTAR PRESS OFFICE

No.6 Convent Place Gibraltar

Tel:20070071; Fax: 20043057

## PRESS RELEASE

No: 374/2013

Date: 3<sup>rd</sup> June 2013

## **Civil Service Induction Seminar**

Following the completion of the recent recruitment drive for Administrative Assistants into the Civil Service, HM Government of Gibraltar's Human Resources Department organised a comprehensive induction seminar for the new recruits on Friday 31 May 2013.

The initiative forms part of the Human Resources Department's strategy to prepare the new recruits to fulfil their roles as Civil Servants and to provide the general public with the best possible service. The recruits were briefed on key aspects of employment such as General Orders, terms and conditions of their contracts of employment, Government rules and regulations and pensions.

The seminar took place at Bleak House and was directed by acting Senior Executive Officer, Collin Yeo who was assisted by Katrina Martinez and Daniel Zammit. It was attended by 46 successful applicants.